

Minutes of the FBS Meeting – Friday 22.03.19

1.0 Welcome and Introductions

- 1.1 In attendance – HG, PW, KA, NMB, SB, DA, VW, SB
- 1.2 HG opened the meeting, welcomed everyone.

2.0 Apologies

- 2.1 MH, NSL, SB (will be late), TB, PT, KP, LB

3.0 Discuss Finances

- 3.1 HG read out the financial summary from the beginning of the academic year. – See attached.
- 3.2 In summary – the FBS funds at 01.09.18 were £7,283.12. Expenses from Sept-March; Whiteboards £7,500, Accelerated Reader books £1,074.25, School requests for funds £346.60, FBS 100 Club pay outs £171.45, Event expenses £491.22 (total for all events), Mother's day coasters estimated cost £202.50, misc. expenses £114.53 (licences). The profitability of events since our last meeting in January; Donation £300 (letter was sent thanking the donor), bake sale £139.04, pancake sale £46.04, Valentine's Day disco £287.06, estimated mothers' day coaster profit £135.00. The FBS funds as of 22.03.19 are £1,466.58, out of this balance £425.76 has been previously committed to accelerated reader books, £250 for floats & £250 is the agreed account buffer. Therefore, the balance available to spend is £540.82.
- 3.3 NMB passed on MH thanks for the whiteboards, MH said they are wonderful and staff are being trained on the new whiteboards, already making such an amazing difference to the classrooms.

4.0 100 Club

- 4.1 HG suggested dissolving the 100 club until September 2019 (new academic year) due to minimal numbers. The FBS only distribute 45% of the money they receive. Currently FBS are paying out more than they receive in new membership. It's not worth continuing as the prizes are very small as they are based on the quantity of numbers sold in the draw each month. A new launch will operate with a £2 monthly fee for a number (£1 to FBS and £1 for the prize) and that there will only be one prize a month. FBS has discussed that standing orders could be accepted but this would increase the workload for the FBS committee.
- 4.2 All members at this meeting agreed that the new 50/50 100 club should start in September and a letter will go out to all those still remaining in the current 100 club (who have paid up until Sept) will be asked if they'd like to be reimbursed or if they'd like to gift the remainder of money to the school.
- 4.3 HG to ask LB if she'd like to continue organising the new 100 club.
- 4.4 NMB suggested starting to set it up now – we could advertise the new layout/rules and start getting payments in ready for start in Sept.

5.0 Easter – refreshments – decorate an egg?

- 5.1 NMB explained that the school are organising their usual Easter egg hunt where the children will all receive an Easter Egg.

- 5.2 HG explained that in the past the FBS has done; decorate an egg, Easter bonnets etc... is there something different we could do? Or shall we just offer refreshments as the church service (5th April, 2pm)
- 5.3 General consensus at the meeting was to offer refreshments at the Church Service.
- 5.4 VW has suggested a bake sale for the 5th April – members agreed ‘great idea’ PW to design poster to advertise – Volunteers needed, KA & DA have offered to help. HG to ask on FB & Whatsapp for more volunteers. This will be held at the church after the church service.

6.0 Singing Lessons

- 6.1 DW wished to discuss this at the meeting, wanted to put the feelers out regarding singing lessons which perhaps parents could fund? DW explained that since Mrs Curtin left the children are not doing so much with regards to singing at the school. NMB stated that this was incorrect and Mrs Blunt has taken on the role and has an excellent voice. She has been working with the children on Wednesday afternoons since Sept. Concerns were raised during the meeting that the last school performance seemed rushed.
- 6.2 DW with regards to the summer play, DW has spoken to Mrs McCaffrey and need volunteers to help with props and backdrops etc. PW to make a poster nearer the time.
- 6.3 PW suggested maybe the school start a choir, DW will look into this as perhaps something out of school time (separate to school)

7.0 Transport

- 7.1 HG discussed the conversation on ‘Whatsapp’ group regarding the idea of possible transport for children to get to local sporting events, TB had done some research into this. NMB explained costs in the past – for 5 events it cost in excess of £500 just to get the children to and from the events – general consensus at meeting is that the cost of transport is not worth money that could be spent on other areas of the school.
- 7.2 NMB suggested every year group have a ‘Whatsapp’ group for parents to arrange lifts etc. SB parents shouldn’t feel bad having to ask for lifts, everyone is there to help. If parents feel awkward asking, then they could contact the school and NMB will pair them up other parents for them to organise transport between themselves.

8.0 Ice Lolly Fridays

- 8.1 HG suggested Ice Lolly Fridays to start after Easter Holidays. 50p ice lollies, 25p ice poles.
- 8.2 HG asked for volunteers, SB, KA, DW, VW will be able to help on a few occasions, HG said KP is always willing to help sell in the past.
- 8.3 PW to do poster to ask for volunteers.

9.0 Sports day – afternoon tea party/garden party? BBQ?

- 9.1 HG mentioned that the Christmas fayre was brilliant but due to lack of volunteers it was stretched and hard work – the summer fayre last year got criticised on Facebook due to being short on helpers. Perhaps for summer fayre (in June after sports day) the FBS could do something different.
- 9.2 HG suggested garden party, with afternoon tea, live music (NMB & MH have agreed to this) HG to ask SD if her husband may be able to provide music? SB to also enquire about this.

- 9.3 HG suggested scones, cream teas. DA suggested families bring their own blanket and picnic, FBS could charge per blanket?
- 9.4 NMB concerned the year 6's would want games (HG class 4 (year 6) have only organised games once for a summer fayre a couple of years ago). HG suggested giving groups of year 6 a budget (maybe £10 per group) to purchase materials to then make something that they could then sell on stalls at the summer fayre? This needs to be run past the new teacher when they start after Easter.
- 9.5 Raffle always raises good money – one large raffle of the year – HG to ask for help getting prizes to be donated via Facebook and Whatsapp.
- 9.6 VW to organise human fruit machine.
- 9.7 It was decided that the FBS will have a 'Summer Festival', families will bring their own picnics, FBS will provide light refreshments, live music, stall and games from Year 6's. – PW to design poster for 'Summer Festival'.

10.0 Disco

- 10.1 HG do we want to organise another Disco – general consensus 'yes' VW happy to organise again. DA suggested in May after the children have finished their SAT's. 17th May.
- 10.2 PW to design poster.

11.0 Movie Night

- 11.1 The last movie night was 'Hard work' children did not behave – this was addressed in Assembly the next day.
- 11.2 HG instead of children movie night – maybe a family movie night. Using the new build to sell hotdogs and refreshments – have the movies in the classrooms and the back doors open to avoid children getting restless. If parents are there, they could help control the children who become bored. DA suggested film being outdoors -NMB explained the school are waiting on a new projector for the new build this maybe able to be incorporated in this event?
- 11.3 HG to check licence – NMB did this and it doesn't run out until 13th November 2019.

12.0 School Trip

- 12.1 NMB explained that MH is happy with anything FBS can help with. The school already has a 'whole school' trip planned to Chatham Docks.
- 12.2 HG suggested Juniors could do Rye Water sports (£30 per child for half a day) NMB advised against this idea as not all children can swim it could be dangerous.
- 12.3 NMB suggested Sealife (HG said this was small and wouldn't last all day), Zoo, Theatre or people who could come to the school to arrange workshops.
- 12.4 DA recommended a company called 'Samesky' (a community led arts organisation in the South East) who can come to school to do workshops, £200 per day (30 children per workshop) NMB liked the idea, would need them for 2 days.

13.0 School production Drinks

- 13.1 NMB yes please.
- 13.2 HG asked for volunteers. PW to add to poster.
- 13.3 HG suggested a smaller scale raffle. MH has asked this is not drawn at the middle of the production, NMB suggested selling tickets which are then drawn during the second half and winning tickets attached to prizes and the winners could collect on the way out.

13.4 DW suggested children could make something to do with the school production which could then be sold to parents at the end of the performance. HG had previously had an idea about this but suggested we do this as a separate event.

14.0 Social Event

14.1 HG overdue a night out. Shall we arrange a social event for parents. To continue discussion on Whatsapp.

15.0 Any other business

15.1 HG explained that at 'cubs' last year her children were asked to create masterpieces which the parents were then able to purchase. Similar to DW's idea – DW suggested an insect theme, DA suggested canvas's, we could do a 'FBS School Gallery' for parents to come and see their children's art work and purchase them, maybe ask for donations.

15.2 NMB asked if the FBS are planning a quiz night – HG explained that without the Balcombs at the school now – who would take over this role, the people who used to attend the quiz were not just member of the school – they had personal friends and family, HG worried numbers wouldn't be high if just asked school members.

15.3 NMB asked if FBS were going to organise another Pamper night – SB happy to help arrange, but perhaps later in the year.

15.4 HG read out a personal statement:

"I have been with the FBS since its start back in 2012 starting as a committee member then moving on to hold the secretarial then the Chair persons positions. I have watched it grow, thrive and make a difference. In this time we have raised over £25,000 I am looking to step aside at the end of this year as a committee member and give way to new leadership and enthusiasm for September. Thank you to all the committee, school staff and members for all your help and support in making the FBS what it is today. I couldn't have done any of it without you. I am very proud of everything we have achieved together, the social nights, the fun, the events and most importantly providing additional bits for school and our children. I am happy to work with anyone who would be interested in taking on the role in September over the next term to ease you in gently! Thank you all again for all your support."

NMB took the opportunity to thank HG on behalf of Mr Hacker and all the school staff for all her hard work, we really appreciated all she has done for the school.

15.5 A new chair will be voted in at the AGM in the new academic year. HG – will work with any/all candidates and interested parties over the next term to ensure a smooth transition.

11.0 Meeting Close

Actions

- HG to ask if LB would like to continue organising the 100 Club?
- PW to design Bake Sale Poster for 5th April
- PW to design general poster for volunteers to help with FBS (props for summer performance, ice lolly selling, school production drinks.)
- PW to design poster for Summer Performance

- HG to ask SD if her husband could help provide music for the summer fayre.
- PW to design poster for 'Summer Festival'
- HG to ask for donations towards summer raffle.
- PW to design poster for Movie Night
- NMB to look into 'Samesky' to come to the school to do workshops.
- HG to check availability for 'Samesky'.
- HG to look into gallery idea, DW to help.
- HG to advertise 'Chair position' available – a new chair will be voted in at AGM.
- HG/NMB to speak to new class 4 (year 6) teacher regarding the pupils running games/selling items at summer festival (after sports day)

NB

Since the FBS meeting

HG has spoken to 'Samesky' about a summer workshop; they are available in June/July time depending on dates for a cost of £250 a day now plus travel and material expenses.

Staff whiteboard training has now been completed.